## Mahindra

REF:NS:SEC: 13th April, 2017

National Stock Exchange of India Limited "Exchange Plaza", 5th Floor, Plot No.C/1, G Block Bandra-Kurla Complex Bandra (East), Mumbai 400051.

Bourse de Luxembourg Societe de la Bourse de Luxembourg Societe Anonyme/R.C.B. 6222, B.P. 165, L-2011 Luxembourg. Mahindra & Mahindra Ltd. Mahindra Towers, Dr. G. M. Bhosale Marg, Worli, Mumbai 400 018 India

Tel: +91 22 24901441 Fax: +91 22 24975081

BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai 400001.

London Stock Exchange Plc 10 Paternoster Square London EC4M 7LS.

Dear Sirs,

Sub: <u>Corporate Governance Report as required under Securities and Exchange</u>
<u>Board of India (Listing Obligations and Disclosure Requirements)</u>
Regulations, 2015

We are enclosing the quarterly Compliance Report on Corporate Governance as per the specified format under Regulation 27 (2)(a) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("LODR Regulations") alongwith details of all material transactions with related parties as required to be disclosed under Regulation 27 (2)(b) of the LODR Regulations at Annexure I.

Further, we are enclosing the Compliance Report on Corporate Governance for the whole Financial Year 2016-17 as per the format specified under Circular dated 24<sup>th</sup> September, 2015 bearing reference number CIR/CFD/CMD/ 5/ 2015 and Regulation 27 (2) of LODR Regulations at Annexure II.

Kindly take the above on record.

Yours faithfully,

For MAHINDRA & MAHINDRA LIMITED

NARAYAN SHANKAR COMPANY SECRETARY

Encl: a/a

Name of Listed Entity: Mahindra & Mahindra Limited Quarter ending: 31st March, 2017

| CCA - 2                |                       |                         | T  | 1 44 0 4  | N. 100 (100) | Tax o  | 1   | 10 <b>4</b> 00 00 00 00   |
|------------------------|-----------------------|-------------------------|--|---|--------------|--|---|---|
| Title<br>(Mr./<br>Ms.) | Name of the Director  | PAN <sup>\$</sup> & DIN | Category (Chairperson/ Executive/ Non- Executive/ Independent/ Nominee)& | Date of Appointment in the current term / cessation | Tenure*      | No. of Directorship in listed cntities including this listed cntity**  (Refer Regulation 25(1) of Listing Regulations) | No. of memberships in Audit/ Stakeholder Committee(s) including this listed entity##  (Refer Regulation 26(1) of Listing Regulations) | No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity  (Refer Regulation 26(1) of Listing Regulations) |
| Mr.                    | Anand G.<br>Mahindra  | 00004695                | Chairperson -<br>Executive   | 12/11/2016  | *            | 2  | 1   | 0   |
| Dr.                    | Pawan Goenka          | 00254502                | Executive  | 12/11/2016  | -            | 2  | 1   | 0   |
| Mr.                    | Deepak S.<br>Parekh   | 00009078                | Independent  | 08/08/2014  | 3 years      | 8  | 4   | 2   |
| Mr.                    | Nadir B. Godrej       | 00066195                | Independent  | 08/08/2014  | 4 years      | 6  | 3   | 1   |
| Mr.                    | M. M.<br>Murugappan   | 00170478                | Independent  | 08/08/2014  | 4 years      | 7  | 2   | 4   |
| Mr.                    | R. K. Kulkarni        | 00059367                | Independent  | 08/08/2014  | 5 years      | 5  | 4   | 3   |
| Mr,                    | Anupam Puri           | 00209113                | Independent  | 08/08/2014  | 5 years      | 3  | 1   | 0   |
| Dr.                    | Vishakha N.<br>Desai  | 05292671                | Independent  | 08/08/2014  | 5 years      | 1  | 1   | 0   |
| Mr.                    | Vikram Singh<br>Mehta | 00041197                | Independent  | 08/08/2014  | 5 years      | 6  | 2   | 0   |
| Мг.                    | S. B. Mainak          | 02531129                | Nominee  | 08/08/2014  | *            | 3  | 1   | 1   |
| Mr.                    | T.N. Manoharan        | 01186248                | Additional -<br>Independent  | 11/11/2016  | 5 years      | 3  | 2   | 1   |

<sup>\$</sup>PAN number of any director would not be displayed on the website of Stock Exchange.

### Notes:

<sup>##</sup> Committee membership(s) and Chairmanship(s) are counted separately



<sup>&</sup>amp; Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen.

<sup>\*</sup> To be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of Directors of the listed entity in continuity without any cooling off period.

<sup>\*\*</sup>Includes all categories of directorships held in listed entities

## II. Composition of Committees

|    | Name of Committee                      | Ni  | ame of Committee members | Category<br>(Chairperson/Executive/Non-<br>Executive/independent/<br>Nominee) \$ |
|----|--|-----|--------------------------|--|
| 1. |  | 1.: | Mr. Deepak S. Parekh     | Chairperson – Independent  |
|    |  | 2.  | Mr. Nadir B. Godrej      | Independent  |
|    | Audit Committee                        | 3.  | Mr. M. M. Murugappan     | Independent  |
|    | Audit Committee                        | 4.  | Mr. R. K. Kulkarni       | Independent  |
|    |  | 5.  | Mr. T. N. Manoharan      | Additional – Independent<br>(with effect from 11th November, 2016)               |
| 2. | Nomination & Remuneration              | 1.  | Mr. M. M. Murugappan     | Chairperson - Independent  |
|    | Committee                              | 2.  | Mr. Nadir B. Godrej      | Independent  |
|    | (named as Governance,                  | 3.  | Mr. R. K. Kulkarni       | Independent  |
|    | Nomination and Remuneration Committee) | 4.  | Mr. Vikram Singh Mehta   | Independent  |
| 3. |  | 1.  | Dr. Pawan Goenka         | Chairperson - Executive  |
|    | Risk Management                        | 2.  | Mr. Deepak S. Parekh     | Independent  |
|    | Committee                              | 3.  | Mr. Nadir B. Godrej      | Independent  |
|    |  | 4.  | Mr. M. M. Murugappan     | Independent  |
|    |  | 5.  | Mr. R. K. Kulkarni       | Independent  |
| 4. |  | 1.  | Mr. R. K. Kulkarni       | Chairperson - Independent  |
|    | Stakeholders Relationship              | 2.  | Mr. Anand G. Mahindra    | Executive  |
|    | Committee                              |     | Dr. Vishakha N. Desai    | Independent  |
|    |  |     | Dr. Pawan Goenka         | Executive  |

<sup>&</sup>amp;Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

#### III. Meeting of Board of Directors

| Date(s) of Meeting (if any) in the previous quarter | Date(s) of Meeting (if any) in the relevant quarter | Maximum gap between any two consecutive (in number of days) |
|---|---|---|
| 11/11/2016  | 10/02/2017  | 68 days   |
| 03/12/2016  | 28/03/2017  | 45 days   |



| IV. Meeting of Committees  |   |   |   |
|--|---|---|---|
| Date(s) of meeting of the committee in the relevant quarter          | Whether requirement of<br>Quorum met (details)                | Date(s) of meeting of the committee in the previous quarter | Maximum gap between an<br>two consecutive meetings i<br>number of days* |
| 09/02/2017<br>(Audit Committee)                                      | Yes<br>(All Members were<br>present)                          | 10/11/2016 (Audit Committee)                                | 67 days   |
| 27/03/2017   | Yes<br>(All Members were                                      | 03/12/2016  | 45 days   |
| (Audit Committee)  | present)  | (Audit Committee)   |   |
| 09/02/2017   | Yes   | 10/11/2016  |   |
| (Governance, Nomination and Remuneration Committee)                  | (All Members were present)                                    | (Governance, Nomination<br>and Remuneration<br>Committee)   | •   |
| 27/03/2017<br>(Governance, Nomination and<br>Remuneration Committee) | Yes<br>(All Members were<br>present)                          | =   |   |
| i <del>n</del>   | -   | 10/11/2016<br>(Risk Management<br>Committee)                | 50  |
| 10/02/2017<br>(Stakeholders Relationship Committee)                  | Yes<br>(All Members were<br>present)                          | , 0   | <u> </u>  |
| 28/03/2017<br>(Stakeholders Relationship Committee)                  | Yes<br>(Three Members out of<br>Four Members were<br>present) | 8   | -   |

| Whether prior approval of audit committee obtained  YES   |
|---|
| TATE of the state |
| Whether shareholder approval obtained for material RPT  N.A.  |

#### Note:-

optional

- In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.



#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & Remuneration Committee Yes
  - c. Stakeholders Relationship Committee Yes
  - d. Risk Management Committee (applicable to the top 100 listed entities) Yes
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here: The report for the quarter ended 31.12.2016 was placed before the Board of Directors at its Meeting held on 10<sup>th</sup> February, 2017. The Board took on record that the Company is compliant under Regulation 27 (2)(a) of the Listing Regulations. The report for the quarter ended 31<sup>st</sup> March, 2017 would be placed before the Board of Directors at its meeting scheduled in May, 2017.

Name & Designation

Mr. Narayan Shankar

Company Secretary / Compliance Officer / Managing Director / CEO

Note:

Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.

Details of all material transactions with related parties as required to be disclosed under Regulation 27 (2)(b) of the LODR Regulations.

During the period  $1^{st}$  April, 2016 to  $31^{st}$  March, 2017, the following transactions have taken place with Mahindra Vehicle Manufacturers Limited, a wholly owned subsidiary of the Company:

| Nature of transaction           | Amount (Rs. in crores) |  |
|---------------------------------|------------------------|--|
| Purchase of Goods               | 9,914.45               |  |
| Purchase of Services            | 207.46                 |  |
| Sale of Goods                   | 645.84                 |  |
| Sale of Services                | 0.11                   |  |
| Interest Income                 | 89.06                  |  |
| Investment in equity shares     | 761.70                 |  |
| Investment in preference shares | 600.00                 |  |
| Dividend received               | 89.32                  |  |
| Reimbursement Received          | 11.04                  |  |
| Security Deposits Paid          | 0.01                   |  |
| Loan Repayment                  | 1,200.00               |  |
| Sale of Fixed Assets            | 1.56                   |  |
| Total                           | 13,520.55              |  |



#### **ANNEXURE II**

# Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

| Item                                     | Compliance status (Yes/No/NA)refer note below |   |
|--|---|---|
| Details of business                      | YES   |   |
| Terms and conditions of appointmen       | nt of independent                             | YES   |
| directors                                | 1   |   |
| Composition of various committees        | YES   |   |
| Code of conduct of board of director     |   | YES   |
| management personnel                     |   |   |
| Details of establishment of vigil med    | hanism/ Whistle                               | YES   |
| Blower policy                            | ı   |   |
| Criteria of making payments to non-      | YES   |   |
| Policy on dealing with related party     | YES   |   |
| Policy for determining 'material' sub    | YES   |   |
| Details of familiarization programm      | YES   |   |
| independent directors                    |   |   |
| Contact information of the designate     | YES   |   |
| entity who are responsible for assisti   |   |   |
| investor grievances                      | 0   |   |
| email address for grievance redressa     | YES   |   |
| details                                  |   |   |
| Financial results                        |   | YES   |
| Shareholding pattern                     |   | YES   |
| Details of agreements entered into w     | vith the media                                | N.A.  |
| companies and/or their associates        |   |   |
| New name and the old name of the l       | listed entity                                 | N.A.  |
| II Annual Affirmations                   |   |   |
| Particulars                              | Regulation Number                             | Compliance status (Yes/No/NA)refer note below |
| Independent director(s) have been        | 16(1)(b) & 25(6)                              | YES   |
| appointed in terms of specified criteria |   |   |
| of 'independence' and/or 'eligibility'   |   |   |
| Board composition                        | 17(1)   | YES   |
| Meeting of Board of directors            | 17(2)   | YES   |
| Review of Compliance Reports             | 17(3)   | YES   |
| Plans for orderly succession for         | 17(4)   | YES   |
| appointments                             |   |   |
| Code of Conduct                          | 17(5)   | YES   |
| Fees/compensation                        | 17(6)   | YES   |
| Minimum Information                      | 17(7)   | YES   |

| Compliance Certificate                   | 17(8)                   | YES |
|--|-------------------------|-----|
| Risk Assessment & Management             | 17(9)                   | YES |
| Performance Evaluation of Independent    | 17(10)                  | YES |
| Directors                                |                         |     |
| Composition of Audit Committee           | 18(1)                   | YES |
| Meeting of Audit Committee               | 18(2)                   | YES |
| Composition of nomination &              | 19(1) & (2)             | YES |
| remuneration committee                   |                         |     |
| Composition of Stakeholder Relationship  | 20(1) & (2)             | YES |
| Committee                                |                         |     |
| Composition and role of risk             | 21(1),(2),(3),(4)       | YES |
| management committee                     |                         |     |
| Vigil Mechanism                          | 22                      | YES |
| Policy for related party Transaction     | 23(1),(5),(6),(7) & (8) | YES |
| Prior or Omnibus approval of Audit       | 23(2), (3)              | YES |
| Committee for all related party          |                         |     |
| transactions                             |                         |     |
| Approval for material related party      | 23(4)                   | N.A |
| transactions                             |                         |     |
| Composition of Board of Directors of     | 24(1)                   | N.A |
| unlisted material Subsidiary             |                         |     |
| Other Corporate Governance               | 24(2),(3),(4),(5) & (6) | YES |
| requirements with respect to subsidiary  |                         |     |
| of listed entity                         |                         |     |
| Maximum Directorship & Tenure            | 25(1) & (2)             | YES |
| Meeting of independent directors         | 25(3) & (4)             | YES |
| Familiarization of independent directors | 25(7)                   | YES |
| Memberships in Committees                | 26(1)                   | YES |
| Affirmation with compliance to code of   | 26(3)                   | YES |
| conduct from members of Board of         |                         |     |
| Directors and Senior management          |                         |     |
| personnel                                |                         |     |
| Disclosure of Shareholding by Non-       | 26(4)                   | YES |
| Executive Directors                      |                         |     |
| Policy with respect to Obligations of    | 26(2) & 26(5)           | YES |
| directors and senior management          |                         |     |

#### Note

- In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2 If status is "No" details of non-compliance may be given here.
- 3 If the Listed Entity would like to provide any other information the same may be indicated here.



#### **III Affirmations:**

The Company has approved policy for determining material subsidiaries and the Corporate Governance requirements with respect to subsidiaries have been complied.

Name & Designation

Mr. Narayan Shankar

Company Secretary / Compliance Officer / Managing Director / CEO